

**MEMORANDUM OF UNDERSTANDING**  
**between the**  
**FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT**  
**and the**  
**FOLSOM CORDOVA EDUCATION ASSOCIATION**  
*Article 8*

The Folsom Cordova Education Association (“Association”) and the Folsom Cordova Unified School District (“District”) are parties to a collective bargaining agreement (“CBA”) that expires on June 30, 2023. The Association and the District have agreed to modify Article 8 of the CBA – Work Year, Work Day and Hours of Employment, as shown on Attachment A.

FOR THE FOLSO CORDOVA  
EDUCATION ASSOCIATION

FOR THE FOLSOM CORDOVA  
UNIFIED SCHOOL DISTRICT

By: Delra Kubowicz

By: 

Date: 11/17/2022

Date: 11-17-22

**ATTACHMENT A  
TO MEMORANDUM OF UNDERSTANDING**

**ARTICLE 8 – WORK YEAR, WORK DAY, HOURS OF EMPLOYMENT**

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8.15 180-Minute Super Minimum Day – End of each trimester for elementary (4K-65)

8.15.1 The elementary student day (grades ~~4K-65~~) will be increased by two (2) minutes to allow a super minimum day at the end of the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> trimesters. The super minimum days will be within two (2) days prior to, or following, the end of the trimesters. This time will be used to prepare for Parent-Teacher conferences and to complete grading and report cards.

8.15.2 ~~Kindergarten-TK~~ teachers will be allowed up to five (5) 180-minute minimum days each school year. These minimum days will be used to prepare for Parent-Teacher conferences and prepare report cards. Since ~~kindergarten TK~~ conferences do not coincide with the end of each school calendar trimester, ~~kindergarten-TK~~ teachers will be allowed to use these days based upon individual school needs for ~~kindergarten-TK~~ conferences and report cards. Scheduling of parent conferences (either in ~~November~~ March or ~~January~~ April) will be determined and coordinated by the site administrators based upon consultation and input from teachers to meet individual school ~~kindergarten TK~~ program needs.

8.16 240-Minute Minimum Days

8.16.1 The elementary student school day (grades ~~1-6~~ K-5) is increased to allow ten (10) 240-minute days. The middle school student school day (grades 6-8) and the high school student day (grades 9-12) are increased to allow seven (7) 240-minute minimum days. The middle and high schools may have one additional minimum day (total of eight [8]) if the annual instructional minutes are maintained and if the additional day is used for an Open House. These minimum days are to be used for, but are not limited to: Back-to-school night preparation; open house preparations; parent teacher conferences; and final exams.

*The remainder of Article 8 will be unchanged.*